

SOCIAL SCIENCES DIVISION MEETING
March 4, 2008 - 1H7 - 12:30PM

ATTENDANCE:

Richard Anglin	Ron Gray	Markus Smith
Melinda Barr	Randy Hopkins	Sue Tabor
Trish Bilcik	John Hughes	Laurie Thornton
Jeff Carlisle	Thomas Jones	Dana Tuley-Williams
Chuck Carselowey	Peggy Jordan	Rick Vollmer
Bruce Cook	Yuthika Kim	Cecelia Yoder
John Ehrhardt	Jerry Ludlow	
Lois Ganick	Ray McCullar	Absent:
Dana Glencross	Cecilia Pittman	Stephanie Hayes

Dr. Yoder began the meeting by introducing Chris Kucharski from Instructional Video Services. Mr. Kucharski gave a brief demonstration of the new projectors which will be replacing 75 of the current projectors in classrooms. The new projectors have many of the same functions as the old projectors, but one of the new features Mr. Kucharski demonstrated is the closed-captioning decoder. **To use this function press *menu* on the remote, then choose *options*, then choose *closed-captioning* and scroll over to **CC1**. To exit from the menu, press the menu button twice.** Tim Whisenhunt, Coordinator of Instructional Video Services, is holding a committee on the current instructional equipment and Rick Vollmer is our contact on that committee. Dr. Yoder advised any questions or comments regarding the current or future equipment could be directed to Rick. Mr. Kucharski added that his extension number is 7714.

Dr. Yoder mentioned the college will be purchasing 3-D projectors some time in the future and answered some preliminary questions regarding this equipment. They will come with a basic software package and be able to project 3-D images into the classroom.

Dr. Yoder then announced this month's birthdays, which include Chuck Carselowey on the 5th, Cecilia Pittman and Laurie Thornton on the 7th, Stephanie Hayes on the 9th, and Yuthika Kim on the 10th. She

mentioned birthday cakes would be brought to the Division Office next week.

Dr. Yoder brought up two projects she wishes to see moved along before her retirement, the first of which being the Leisure Program. A director would be needed and the program consists of 9 major hours with 9-12 support hours. Dr. Cook has been overseeing the program and finding instructors as of late. The courses in this program meet the Life Skills requirement now incorporated into all degree programs at OCCC. Dr. Yoder also mentioned that the Care and Prevention of Athletic Injuries course may eventually be incorporated into the Leisure Program.

The second goal Dr. Yoder wished to see pushed forward before her departure is the remodeling project. She said that after Spring Break she would be speaking with J.B. for ideas and then would be discussing them with faculty as well.

Dr. Yoder then discussed changes to the class rosters and Mine Online which include numbers for the students on the roster and on advisee lists. She mentioned some of the faculty have been encountering difficulty with emails back and forth from students. Upon research of the problem, she found that students and faculty should be using their college designated emails to correspond with each other due to the protection of the college's network firewall. Any further problems with this matter should be directed to Dr. Yoder. Ray McCullar suggested rebooting your computer to solve the problem. Upon further inquiries from the faculty, Dr. Yoder stated she would try to have Lisa Davis speak at the next division meeting.

Dr. Yoder announced she would like to have a Spring Potluck sometime in May, possibly the 16th or 17th. She said she would email the faculty with the dates so they could pick the best day.

There were no Program Reports, Benefit Committee Reports, or Library Reports.

Lois Ganick alerted us that Advising & Career Services is in the process of hiring a new director and three new full-time advisors.

Dr. Jones informed us of the progress with the new ANGEL system and said it was going well. He said parts of the new system are very user friendly, while some parts are not. It was also stated that ANGEL is Blackboard friendly for those textbooks which have Blackboard accompaniments. Dana Glencross mentioned she encountered some glitches when trying to merge Word documents into ANGEL and Rick Vollmer expressed concern over the training timeline. Dr. Yoder said she would check on the ANGEL training timelines.

Dr. Jordan updated everyone on Achieving the Dream goals. Currently, there is a sub-committee studying the success and retention rates of online students as compared to on-campus students. Dr. Jordan mentioned OCCC is the only college looking at these statistics in their Achieving the Dream strategy. It has been discussed on this sub-committee to add a computer proficiency requirement to the minimum prerequisites for online courses. In the event the proficiency is added, instructors will be asked to assess their online course for its level of computer proficiency needed. Dr. Jordan also informed us the sub-committee is considering availability of ANGEL to all courses offered, if the instructors wish to use ANGEL's features. They are also considering mandatory ANGEL training for all instructors using the system and an arrangement by which some faculty would only teach ANGEL courses and some would only design ANGEL courses.

Dr. Jordan also stated the sub-committee is considering textbook costs to students. She said Harold Case in Financial Aid is proposing that a certain amount of student aid award be set aside specifically for textbook purchases. The sub-committee is also looking at hiring another full-time technology support individual to help with online courses.

Dr. Yoder discussed the Outcomes Assessment program and reminded everyone that OCCC comes up for accreditation again in 2011. Dr. Yoder expressed how very proud she is of the faculty's progress and urged the progress and great work to continue. She stated it is important to learn from the data of the Outcomes Assessment and use that knowledge to better serve the students.

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DEADLINES OF WHICH TO BE AWARE:

MARCH 11TH - EARLY SPRING GRADES DUE BY NOON

MARCH 28TH - SUMMER BOOKLIST SELECTIONS DEADLINE - Book is currently available for viewing in the Division Office.

MARCH 31ST - DEADLINE TO COMPLETE HAZARD COMMUNICATION TRAINING - Training can be found by logging in to WebCT and selecting *Add Course*. The session can be found in *WOW* under *View by Category*.

APRIL 1ST - FALL BOOKLIST SELECTIONS DEADLINE - Book is currently available for viewing in the Division Office.

Meeting then adjourned.

-Laurie Thornton, Division Assistant (... and happy to be on board 😊)